

DCN Twitter workshop

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Try working through as many of the following items as possible and remember to ask for help if you have any questions. We are here to help!

Action	Description	✓
Set up account	Walk through the basic steps needed to create a new account. Choose account name, add full name & email address. Skip the next steps that ask to find interests and to import friends. Check your email to validate account.	
Find your account settings	Click on your user name in top right of twitter screen, then click <i>Settings</i> . You should see several tabs of settings.	
Modify account settings	The default view of the Settings page shows your <i>Account</i> details. Decide whether you want friends to be able to find you (maybe), or whether you want to protect your tweets (this makes your account private), and whether you should use HTTPS (yes, extra security). Click save.	
Modify notifications	Go to the <i>Notifications</i> tab and make any changes if you want to. Click save if necessary.	
Modify profile	Go to the <i>Profile</i> tab, add a location, website, picture (if possible), and most importantly, write a bio. Click save.	
Write your first tweet!	Click on the <i>Home</i> link at top of page to go to main screen and then write something in the <i>What's happening</i> box?.	
Check first tweet	Click on <i>Profile</i> (top middle of screen) or <i>Your Tweets</i> link (top right of screen) to see your tweets & profile details.	
Click on tweet	Click on your own tweet to see how the sidebar changes. Notice that you can favorite, reply, and delete your tweet.	
Write & delete new tweet	Write a 2nd tweet and check that you can delete it	
Add a location to a tweet	Send a new tweet, but add location detail as you write it (if not already specified in Settings)	
Close the sidebar	If you have clicked on a tweet, the sidebar expands. Close it by clicking on the close icon in the top right of the sidebar	

Action	Description	✓
Look at other tweets	Try searching twitter (use toolbar at top of the screen) for things you are interested in. Click on tweets that seem interesting. If the tweets have links, you might find the sidebar expands to include pictures or video	
Follow people	Click on the account name above someone's tweet. The sidebar should show their details (including bio, follower information, website etc.) and it should include a <i>Follow</i> button that you can click. Follow at least 10 people.	
Find a trending topic	Go to the Home screen and click on a trending topic. Try changing the location of trending topics	
Retweet someone	Find an interesting/amusing tweet and click <i>Retweet</i> .	
Reply to someone	Try engaging in a conversation with someone! Click on the <i>Reply</i> link in a tweet to send a public reply to someone.	
Favorite a tweet	Find a tweet you like and add it to your favorites. Return to the home screen to check that it in your favorites list.	
Save a search	Search for something important to you and then click <i>Save this search</i> . Check that the saved search appears under the <i>Searches</i> tab on the main screen.	
Look at follow recommendations	Click on the <i>Who To Follow</i> link at the top of the screen. The suggestions are not always that useful.	
Find the DCN twitter list	You'll need to find my account (@kbradnam) and look at my lists. There is a DCN list which you can follow	
Create a new list	Try adding some people to a list built around a particular theme (e.g. news, sport, a hobby).	
Tweet a link	Go to a major news site, find an interesting story, and see if there is a twitter link that lets you tweet about it.	
Look at keyboard shortcuts	Type '?' to see what keyboard shortcuts are available	
Look at your retweets	Click on the <i>Retweets</i> tab on the home screen to see who you've retweeted and who's retweeted you (as well as viewing recent retweets by others).	