**Brunelle Theater Volunteer Usher Program**

Every year the Brunelle theater is home to over 125 public events, concerts, and performances.

In order to provide a smooth, safe and uniform experience for audience members, and to expose students to a wide variety of events, a volunteer usher program has been created.

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**Volunteer Basics:**

* Volunteers will attend an Orientation prior to signing up to Usher Events. Orientations will be held in several batches throughout the year which will be concentrated around

the event seasons. Fall- Events Sept-Dec. Winter Jan –March , and Spring April-June.

* After orientation, volunteers can sign up on SignUpGenius for a minimum of three of events or performances for the current time period.
* Ushers arrive 1 hour before the show, and stay through cleanup. Most events will be ~3-4 hours of volunteering. Some are shorter, some are longer.
* The number of ushers needed at events will vary. Minimum 2.
* Usher job duties may include the following.

Welcome audience members

Fold and/or stuff programs

Answer audience questions and field concerns

Keep the house closed until the stage has been cleared and the technical preparation is ready

Take tickets (if any)

Hand out programs (if any)

Keep food and drink out of the house

Arrange for accessible seating for audience members in wheelchairs or walkers

Open and close lobby doors when the show starts and ends

Restrict late entry until an appropriate time in the performance

Be aware and assist in emergency procedures

Assist in picking up the seating area after the show

**Why Volunteer?**

 **•** Free admission to performances and exposure to a wide range of musical performances, speakers and events.

 **•** Recordable and easily verifiable volunteer hours.

 **•** Great Opportunity to develop customer service skills and interact with a wide range of members from the community.

 **•** Learn about the work it takes behind the scenes to make large scale performances happen.

 **•** Great opportunity for community service hours!

 **•** Support the DHS community!

**Trainings Scheduled for Sept 16th 2:45 -3:45pm, Sept 29th 7pm-8pm and Sept 30th 2:45-3:45pm**

**STILL HAVE QUESTIONS? -- Sign up for training and all will be answered, or**

**Contact Kathy Peter in the Theater-- Stop by and ask or email : kpeter@djusd.net**